



Wisdom for Your Life.

UTMC eLearning Quick Guide to Username and Password



Instructions on username and password are found on the Login screen under the Welcome to UTMC eLearning!

The screenshot shows a Windows Internet Explorer browser window displaying the Mzinga Signon application. The browser's address bar shows the URL: <https://utmcelearningtest.omnisocial.mzinga.com/app/signon/>. The page header includes the University of Tennessee Medical Center logo and the slogan "Wisdom for Your Life." Below the header, there are two main sections:

- Member Login:** A blue header with the text "Member Login". Below it, a message says "Welcome back! Please enter your username and password to sign in." There are two input fields for "Username" and "Password", a "Login" button, and a link for "Forgot My Username/Password?".
- Welcome to UTMC eLearning!:** A section with a grey header. It contains "Login Instructions:" and a list of instructions for employees with and without network accounts. A red arrow points to this section.

The bottom of the browser window shows the status bar with "Done" and "Internet" icons, and a zoom level of 105%.

Login Instructions:**For all Employees with a Network Account (email login name):**

- The username for both UHS and UT Leased is your email login, e.g. Bob Smith = BSmith.
- UHS: The password is your employee ID number (without the preceding "2000").
- UT Leased employees: The password is your 6 digit employee ID number.

For all Employees without a Network Account (email login name), your username and password are as follows:

- UHS:
 - The username is your employee ID number (with the preceding "2000", e.g. 20002345).
 - The password is your employee ID number (without the preceding "2000", e.g. 2345).
- UT Leased employees:
 - The username is your 6 digit employee ID number.
 - The password is your 6 digit employee ID number.

***For all other groups (LabCorp, UPA, University Orthopaedic Surgeons and Students), your username and password remains the same.**