

UNIVERSITY OF TENNESSEE MEDICAL CENTER
CLINICAL LABORATORY SCIENCE PROGRAM

GUIDELINES FOR DISMISSAL FROM THE CLS PROGRAM

The CLS program makes every effort to work with students so they can successfully complete the program and become medical laboratory scientists. Rarely, a student is dismissed from the program due to failure to meet academic or professional conduct requirements.

ACADEMIC DISMISSAL:

1. A student whose academic performance in didactic coursework warrants simultaneous academic probation in two or more courses is subject to dismissal.
2. A student who, upon completion of a didactic course, fails to achieve minimum standards of performance in any area of the clinical program, as specified in the “Grade Requirements” section of the *Academic Requirements and Probation Policy*, or is not satisfactorily removed from probation, according to the requirements described in the respective course syllabus, may be subject to dismissal.
3. Dishonesty on a written quiz or examination, a report or presentation, a laboratory test or report, or failure to meet acceptable professional behavior requirements may be grounds for failure in a course and dismissal from the program.

NON-ACADEMIC DISMISSAL:

Failure to comply with university, UHS, UT medical center, or laboratory regulations as specified in the professional conduct policy may be grounds for dismissal from the program.

The CLS program at UT Medical Center reserves the exclusive right to dismiss a student who does not fulfill the requirements of the program or violates the standards of professional or ethical behavior as specified by the program.

NOTIFICATION:

A student will be notified in a conference with the program director and either the medical advisor or other faculty committee member that a recommendation for dismissal has been entered. This will be accompanied by written documentation of the dismissal, for the student’s signature.

A copy of the recommendation for dismissal will be forwarded to each member of the Faculty Committee, as well as the Associate Director of Arts and Sciences Advising Services. The program director will notify the student of his/her dismissal in writing, sent by certified mail.

A student is entitled to see his/her personal file and make copies of any documents that he or she considers important.

TUITION AND FEES REFUND:

A student who is dismissed from the program for failure to comply with academic or non-academic requirements will receive a refund for tuition for the current semester only if it is within the dates as specified in the Tuition and Fees policy. UT students should contact the university bursar's office for information.